

Appendix 2 - Triggers of other Surrey Authorities instalment policies

1. Reigate and Banstead

Total CIL liability	Number of instalments	Payment period and amount payable
Amount less than £50k	Single instalment	100% payable within 60 days of commencement date
Amount above £50k but less than £200k	Two instalments	50% payable within 60 days of commencement date 50% payable within 240 days of commencement date
Amount above £200k but less than £500k	Three instalments	25% payable within 60 days of commencement date 50% payable within 240 days of commencement date 25% payable within 480 days of commencement date
Amount above £500k	Three instalments	25% payable within 60 days of commencement date 50% payable within 360 days of commencement date 25% payable within 720 days of commencement date
If the chargeable development is completed before the chargeable amount has been paid in full, the outstanding amount will be due IN FULL within the instalment time given above or within 60 days of the date of completion, whichever is the lesser, unless otherwise agreed in writing with the Council PRIOR to commencement of development.		

This policy will come into effect on 1 April 2016, the date on which the Reigate & Banstead Community Infrastructure Levy Charging Schedule takes effect.

2. Mole Valley District Council

CIL Instalments Policy	
Chargeable amount	Amount payable from commencement
up to £50,000	One payment within 60 days
£50,001 - £250,000	Two equal payments within 90 days and 180 days
£250,001 - £1million	Three equal payments within 90, 180 and 270 days
over £1million	Phasing preferred, alternatively three equal payments within 90, 180 and 270 days

3. Surrey Heath Borough Council

Chargeable amount less than £50,000

1. Full payment required within 60 days of commencement date or prior to completion of 1st dwelling whichever is the sooner.

Chargeable amount £50,000 to £250,000

1. First instalment representing 25% of chargeable amount required within 90 days of commencement date or prior to completion of 25% of dwellings whichever is the sooner.
2. Second instalment representing 25% of chargeable amount required on completion of 50% of dwellings.
3. Final instalment representing 50% of chargeable amount required on completion of 75% of dwellings.

Further details can be found [Surrey Heath Borough Council](#)

4. Elmbridge Borough Council

Our instalment policy is:

- CIL of under £12,500: due at 90 days after commencement
- CIL of between £12,500 and £50,000: 2 equal instalments due at 90 and 180 days after commencement
- CIL of over £50,000: 3 equal instalments due at 90, 180 and 270 days after commencement

5. Tandridge District Council

Total CIL liability	Number of instalments	Amount payable and payment period
Amount is less than £250,000	Payable in three instalments	1 st instalment of 25% payable within 120 days of commencement date 2 nd instalment of 50% payable within 270 days of commencement date 3 rd instalment of 25% payable within 450 days of commencement date
Amount is greater than £250,000	Payable in three instalments	1 st instalment of 25% payable within 120 days of commencement date 2 nd instalment of 50% payable within 365 days of commencement date 3 rd instalment of 25% payable within 730 days of commencement date
Amount is greater than £500,000	Payable in three instalments	1 st instalment of 25% payable within 120 days of commencement date 2 nd instalment of 50% payable within 450 days of commencement date 3 rd instalment of 25% payable within 820 days of commencement date
NB: If any part of the chargeable development is completed before the chargeable amount has been paid in full then the outstanding amount will be due in full within the instalment time given or 60 days whichever is the lesser.		

6. Waverley Borough Council

Amount of CIL Liability	Number of Instalment Payments	Amount or proportion of CIL payable in any instalment/ time at which payments are due
Less than £100,000	No instalments	Total amount payable within 90 days of commencement of development.
Equal to or greater than £100,000 and less than £500,000	Two	The greater of £100,000 or 50% of the value of the total payable amount within 90 days of commencement of development. Balance payable within 360 days of commencement of development.
Equal to or greater than £500,000 and less than £2,000,000	Three	25% of the value of the total amount payable within 90 days of commencement of development Additional 25% of the value of the total amount payable within 360 days of commencement of development Balance payable within 540 days of commencement of development.
Equal to or greater than £2,000,000	Four	25% of the value of the total amount payable within 90 days of commencement of development Additional 25% of the value of the total amount payable within 360 days of commencement of development Additional 25% of the value of the total amount payable within 540 days of commencement of development Balance payable within 720 days of commencement of development.

7. Spelthorne Borough Council

Total CIL liability	Number of instalments	Percentage payment	Calendar days
Amounts less than £10,000	0	100%	Within 90 days of commencement
Amounts equal to or greater than £10,000 and less than £50,000	2	50%	Within 90 days of commencement
		50%	Within 180 days of commencement
Amounts equal to or greater than £50,000 but less than £100,000	3	25%	Within 90 days of commencement
		25%	Within 180 days of commencement
		50%	Within 270 days of commencement
Amounts equal to or greater than £100,000 but less than £500,000	3	25%	Within 180 days of commencement
		25%	Within 270 days of commencement
		50%	Within 360 days of commencement
Amounts equal to or greater than £500,000	4	25%	Within 180 days of commencement
		25%	Within 270 days of commencement
		25%	Within 360 days of commencement
		25%	Within 540 days of commencement

8. Runnymede Borough Council

CIL liability (£)	Number of instalments	Amount or proportion of CIL payable in any instalment and timing of Instalment
Less than £50,000	1	Full payment required within 60 days of commencement date
£50,000 to £499,999.99	2	First instalment representing 50% of the total payable within 90 days of commencement date. Balance payable within 360 days of commencement date.
£500,000 to £999,999.99	3	First instalment representing 25% of the total payable within 90 days of commencement date. Additional 25% of the total payable within 360 days of commencement date. Balance payable within 540 days of commencement date
£1,000,000 to £2,000,000	4	First instalment representing 25% of the total payable within 90 days of commencement date. Additional 25% of the total payable within 360 days of commencement date. Additional 25% of the total payable within 540 days of commencement date. Balance payable within 720 days of commencement date
Greater than £2,000,000	5	First instalment representing 20% of the total payable within 90 days of commencement date